



Raising Standards and Expectations



June 2017

Tapestry – An Online Learning Journal

Dear Parents and Carers,

At Castilion we use the Tapestry online system to record your child's learning in Nursery and Reception.

Using a piece of educational software called 'Tapestry' every child in the Early Years at Castilion will have their own individual learning journal. By logging on with a secure username and password you will be able to access your child's journal. You are able to access your child's learning journey via a web browser or via the Tapestry App (Apple and Android). Parents are only able to view their own child's journal and all information is stored on a highly secure server, which is monitored closely.

Tapestry online learning journeys allow you to view your child's observations, photographs and videos from their time at Castilion, almost as they happen! You will be emailed to alert you that something new has been added to your child's learning journal. We will also reference your child's learning to the EYFS profile. This will keep you informed of the areas of learning in which your child is achieving, also, the age band they were working in for the observed activity. An advantage of this system is that you can instantly add your own comments or 'likes' to entries, and can show your child's online book to members of the family.

Tapestry allows you to add observations and photographs of your own as well as share your comments. We love to hear about home learning and WOW moments from home to share with your child at school. There are 'how to' guides available alongside a parent workshop held in Autumn term. Because children play in close proximity with their friends it does not reflect a true picture of their time at Castilion if photographs are only of a single child. Therefore, photographs of your child may appear on their friends learning journeys.





E-safety is extremely important to us at Castilion therefore we ask you to provide us with the following information and to sign the agreement to show that you have read, understood and agree with our guidelines. The safeguarding of our children is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by school staff that use the system, and also yourself, using your own log on. You will only have access to your child's own book and this cannot be seen by other parents. Also, it is crucial that you do not share photos or videos from your child's book on social media or through other online platforms. Any incidents where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn.

Attached to this letter is a permission and information slip to allow us to set up a Tapestry account for your child. You are able to add up to two parent / carers emails to the account.

Please sign and return it to the school.

If you are already registered with Tapestry, then your details will carry over and you will not need to complete the form)

Once we have your details, we will set your account and you will be sent an email to activate and choose your password – please check your junk folder for this email.

If you have any further questions please do not hesitate to contact me.

Kind regards

Mrs J McInerney



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Permission Slip

Child(ren)'s Name: _____

(If you have more than 1 child in our Nursery / Reception classes, please put them all on one form)

Class (please tick) –

- Reception
- Nursery

- I give permission for an online Tapestry Learning Journey to be created and maintained for my child.
- I agree not to electronically share, by social media or other platforms, any part of my child's Learning Journey. Please note, we take security very seriously, failure to abide with this statement, will result in your child's Online Learning Journey being suspended.
- I give permission for my child's image to appear in photographs/videos in other children's learning journey. (We try to avoid this but it is not always possible when children are playing closely together).

The email address I wish to use for my Tapestry account is:

(Please make as clear as possible)

Relation to child _____

Parent name (first and surname) _____

Second email (optional):

Relation to child _____

Parent name (first and surname) _____

Parent/Carer signature: _____

Date: _____